

To: Public Library Directors
cc: Cooperative Library System Directors

From: Tom Andersen, CLSA Program Coordinator

Date: July 27, 2001

Subject: California Library Services Act: Statewide Data Base Subsidies,
2001/02

At its June 2001 meeting, the Library of California Board allocated 2001/02 funds to provide another year of subsidy payments in support of the CLSA Statewide Data Base program, with the following provisions for public libraries:

- to encourage libraries to make their collections accessible via Z39.50 searching,
- to continue to offer an OCLC access subsidy, in recognition of OCLC as a valuable tool for locating materials owned by California libraries whose collections are stored on OCLC but are not accessible via regional Z39.50 search, and
- to require that any library that accepts funding under this program agree not to charge a handling fee for lending material to another California public library.

To claim your reimbursement, complete and return the enclosed **Public Library Claim for CLSA Statewide Data Base Subsidy** form postmarked no later than **August 31, 2001** to:

Mickie Potter
California State Library
CLSA Program Office
P.O. Box 942837
Sacramento, CA 94237-0001

Please note: Once this year's subsidy claims have been processed, any remaining funds for this program have been allocated by the Board to other CLSA Statewide Data Base objectives and will be expended in accordance with those objectives. Therefore, **claims received after the August 31 deadline may not be honored.** If you have any questions, please do not hesitate to contact Tom Andersen at (916) 653-7391, email tandersen@library.ca.gov or Sandy Habbestad at (916) 653-7532, email shabbestad@library.ca.gov.

CALIFORNIA LIBRARY SERVICES ACT STATEWIDE DATA BASE PROGRAM

2001/02 Public Library Claim for CLSA Statewide Data Base Subsidy

Name of Library: _____

Contact Person: _____ Phone: _____

Fax: _____ Email: _____

If your library qualifies, you may claim **either** the OCLC access subsidy **or** the Z39.50 subsidy. You may not claim both, even though you may qualify for both. You will be required to answer a series of questions that will establish your eligibility and then to provide additional information which will be used to verify your claim. Please read through Parts 1 and 2 carefully and then fill out the Part for which you are claiming a subsidy.

<u>Part 1.</u>	OCLC Access Subsidy	\$69
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Has your library entered into an agreement with OCLC to access California public library records through the OCLC online system, for purposes of resource sharing?

 Yes

_____ No

If you are claiming the OCLC Access subsidy, please continue with Part 3.

<u>Part 2.</u>	Z39.50 Subsidy	\$550
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A. Name of local integrated system/online public access catalog in use at your library on July 1, 2001 (e.g. epixtech, DRA, etc.)

B. Is your automated system shared with any other library jurisdiction(s)?

_____ Yes _____
(please specify)

 No

C. Is your online catalog currently directly accessible to all libraries via Z39.50 search, without a password or IP filtering requirement in place? The State Library will test access to your server using a Z39.50 client.

Yes

 No

D. Have staff at your library been trained in Z39.50 technology and search techniques?

_____ Yes

_____ No

E. Has your library begun to revise local service plans to reflect the availability of Z39.50 search capabilities?

_____ Yes

_____ No

If you answered Yes to items C-E (above), your library qualifies for a Z39.50 subsidy of \$550. *Continue with Part 3 below.*

Part 3. **Type of Subsidy Claimed** (check one only)

_____ \$69 OCLC access subsidy

_____ \$550 Z39.50 subsidy

Part 4. **Documentation**

For libraries claiming the \$69 OCLC access subsidy:

Attach a copy of the signature page from your OCLC contract. (EXCEPTION: If you submitted a copy with a prior year's claim and there has been no change in your contractual status, it is not necessary to attach one at this time.)

For libraries claiming the \$550 Z39.50 subsidy:

Provide instructions for accessing your library's catalog via Z39.50 search on the attached form.

CLSA STATEWIDE DATA BASE PROGRAM

\$550 Z39.50 SUBSIDY

ACCESS INFORMATION

Name of Library: _____

Technical Contact Person: _____

Phone: _____ Email: _____

IP Address of Server: _____

Domain name for server (if one is assigned): _____

Name of Catalog(s) for Z39.50 services: _____

Port Number: _____

Is the Z39.50 server using the Bath Profile? Yes _____ No _____ Don't Know _____

California State Library staff will test access to your server using a Z39.50 client. We will contact you if we are unable to successfully connect to your catalog. Successful connection is a condition for receipt of funds from the CLSA Statewide Data Base Subsidy Program. Contact Ira Bray (ibray@library.ca.gov) for any questions about Z39.50 access information.

Part 5. Designation of Warrantee

(authorized agency to receive, disburse, and account for CLSA funds)

(address)

Part 6. Certification

I hereby certify under penalty of perjury: That I am the duly authorized officer of the claimant herein, that this claim is in fact all true, correct, and in accordance with the law and that payment has not already been received for the amount claimed herein.

I further certify: That this library will not charge a fee of any type for lending materials to any other CLSA participating public library during the period covered by this CLSA Statewide Data Base subsidy, i.e. July 1, 2001 through June 30, 2002.

Library Name: _____

(signature of Library Director or Fiscal Agent)

(date)

(print name)

(title)

CLSA Statewide Data Base Subsidy

For CLSA use only

Amount awarded: _____

Approval: _____
(CLSA Program Coordinator)

Date: _____